



Minutes

December 9, 2021

11:30-1:00PM

The meeting can be accessed through

Zoom Link: <https://us06web.zoom.us/j/87296623545?pwd=L0NWZVNKRU1hbGk0K1lYTWFyYlUwZz09>

Meeting ID: 872 9662 3545 **Passcode: MCCCC Phone: +16699009128**

TELECONFERENCE INFORMATION: This meeting will be held via teleconferencing with members of the Council attending from separate remote locations. As authorized by AB 361, dated September 16, 2021, a local agency subject to the Ralph M. Brown Act may use teleconferencing when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings. Members of the public may participate via the Zoom Teleconference, including listening to the meeting and providing public comment. In addition to oral public comment, written public comment can also be submitted via email by 5:00 p.m. on the day prior to the Council meeting to cwalsh@monocoe.org

In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Office of Education at (760) 934-0031 or email the coordinator at cwalsh@monocoe.org. Notification 48 hours prior to the meeting will enable the Council to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

In accordance with the law, the public and Council are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

1) **Call to Order:** Pam Heays, Chair called the meeting to order at 11:34 AM

2) **Establish Quorum:**

MCCCC Members Present (9 of 9 members):

- Pam Heays, Consumer of Child Care (*Chair*)
- Danielle Dublino, IMACA Preschool Teacher (*Vice-Chair*)
- Molly DesBaillets, First 5
- Annaliesa Calhoun, First 5
- Sofia Flores, Behavioral Health
- Kelly Conboy, IMACA CCC Director
- Jacinda Croissant, Health Department
- Annaliesa Calhoun, First 5
- Brittany Nelson, IMACA Staff
- Brooke Bien, MUSD

MCCCC Members Absent (0 of 9 members):

LPC Coordinator: Courtney Powell, Mono County Office of Education

Public: Dana Rommerdahl, The Pacific Companies
Shellan Rodriguez, The Pacific Companies

3) **Introductions:** Please see agenda item two.

4) **Resolution:** Adoption of Board Resolution No.2: A Resolution of The Mono County Child Care Council Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of December 9, 2021 through January 7, 2022. Danielle Dublino made a motion to approve the Resolution. Kelly Conboy second. All in favor (9). No abstentions. No discussion. Motion passes. (*Action*)

5) **Public Comment:** Members of the public are given the opportunity to address the Council on items of interest within the jurisdiction of the Council. **No Public Comment.**



6) IMACA Preschools & The Parcel:

a) Members heard an update about the preschool space on The Parcel including an estimate for construction cost and interior design. IMACA and The Pacific Companies are working to complete of Letter of Intent (LOI). The Pacific Companies shared a draft lay of out the phase one of The Parcel that includes 2600-2700 square feet for a child care center. There are also plans to include an outdoor play equipment that will be open to the public. The concerns around the project are to identify funds for the Tenant Improvements (TI's) and identifying qualified staff. The Council suggested possible housing for the employees that work at the center or if a laboratory school was possible. IMACA Preschools has every intention of operating a child care center with in this location. Brittany shared that IMACA is looking to identify ways to come up with the funding for the Tenant Improvements (TI's) which are approximately \$120,000.00 for construction and The estimated cost for the inside supplies is \$30,000 (refrigerator, stove, furniture, etc). She also shared concerns around not finding the funding for the TI's because IMACA will loose the CSPP contract and that will affect all three of the programs they operate. Finding qualified staff is the second concern in moving the project along. *(Information)*

b) Members heard from Brittany Nelson that the Mammoth IMACA preschool now has 16 kids enough to open up a second room, however, they are losing their second teacher. Lee Vining will be expanding their hours with the help of Paul McFarland and his organization. The hours will adjust from 3.5-5.0 and they were able to hire an aide. *(Information)*

7) Meeting Minutes: Members will review and consider approving the October 14, 2021 Meeting Minutes. Danielle Dublino made a motion to approve the October 14th Meeting Minutes. Brittany Nelson second. All in favor (8). One abstentions, Molly DesBaillets. No discussion. Motion passes. *(Action)*

8) Membership: Members will consider renewing Sofia Flores for a two-year membership term to be reappointed by the County Superintendent of Schools. Danielle Dublino made a motion to approve the seek reappointment of Sofia Flores for a two-year membership term to be reappointed by the County Superintendent of Schools. Kelly Conboy second. All in favor (8). One abstentions, Sofia Flores. No discussion. Motion passes. *(Action)*

9) Needs Assessments: The Coordinator shared that during the October MCCCC Needs Assessment Update she has received two of the required three Needs Assessment proposals. The Coordinator shared two of the current proposals were from contracts the council has worked with previously and one was from a new contractor. In addition, the Coordinator shared that it was difficult to obtain the three proposals as most places have limited staffing. The first proposal from Center for Evaluation and Research, LLC was for seven days' worth of work at \$1,200 a day equaling approximately \$8,400. This proposal relied heavily on surveys. The second proposal



was least detailed and quotes us at anywhere from \$18,000- \$23,000.00 to complete the Needs Assessment. The third proposal was from the International child Resource Institute (ICRI) to not exceed \$19,500.00- and 10-weeks' worth of work. The Coordinator shared that if we go with a contractor over \$10,000.00 the Coordinator must obtain CDSS approval prior to moving forward with a contract. The Council currently has \$10,000.00 allocated to the Needs Assessment. There was a question about structuring the contract to be covered under the current fiscal year and then the next. The Council requested to view samples of the contractor's work. The Coordinator shared again that the first two proposals were from previous MCCCC Needs Assessments. Members will review the three proposals for the Childcare Needs Assessment and consider taking action to select one. Brittany Nelson made a motion for the Coordinator to move forward with the third proposal to see if we can refine their proposal and formalize a contract. Molly DesBaillets second. All in favor (9). No abstentions. No discussion. Motion passes. **(Action)**

10) Contract Update: The Mono County Child Care Council coordinator shared that the Local Planning Councils have received a cost-of-living adjustment (COLA) from CDSS. The Mono County Local Planning Councils (CLPC) contract was increased by \$2,286 under the general fund portion of the CLPC contract. **(Information)**

11) Budget: Members reviewed the budget. The Coordinator shared that the budget shared today reflects the shift of the two thousand dollars that were advertisement funds in provider appreciation section and to reflect the additional \$2,286. IMACA did highlight that the current \$2,000 allocated for substitutes can potentially be reallocated. There was some discussion around Provider Appreciation and there was a request for it to be brought back for further discussion at the January meeting. Danielle Dublino made a motion to approve the \$2,286 to be labeled as discretionary funds. Molly DesBaillets second. All in favor (7). Two abstentions, Jacinda Croissant and Brooke Bien. No discussion. Motion passes. **(Action)**

Agenda items 12, 13 and 14 were tabled for our next meeting on January 13, 2022.

12) Child Care Slot Document: Members will review the Child Care Slot Documents. **(Information)**

13) Facilities: Members have the opportunity to share information pertaining to child care birth through age 12 and facilities. **(Information)**

14) Workforce Recruitment:

a) Members will have the opportunity to discuss activities for ECE workforce recruitment. **(Information)**

b) Members will review the proposed flyers and consider approving for future use. **(Action)**

15) Meeting Schedule: January 13, 2022; February 10, 2022; March 10, 2022; April 14, 2022; May 12, 2022; June 9, 2022 **(Information)**



16) Agency Round Table: Members are given an opportunity to update the Council on what their agencies/ centers have done since the last Council meeting in regards to child care and child health and safety.

(Information)

17) Meeting Adjourned: 1:03PM