



Meeting Minutes
February 10, 2022
1:00-2:30PM

The meeting can be accessed through

Zoom Link: <https://us06web.zoom.us/j/86557260555?pwd=KzIvS2NYZmEyVHJZVEtXek1WSThwUT09>
Meeting ID: 865 5726 0555 Passcode: MCCCC Phone: +16699009128

TELECONFERENCE INFORMATION: This meeting will be held via teleconferencing with members of the Council attending from separate remote locations. As authorized by AB 361, dated September 16, 2021, a local agency subject to the Ralph M. Brown Act may use teleconferencing when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings. Members of the public may participate via the Zoom Teleconference, including listening to the meeting and providing public comment. In addition to oral public comment, written public comment can also be submitted via email by 5:00 p.m. on the day prior to the Council meeting to cwalsh@monocoe.org

In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Office of Education at (760) 934-0031 or email the coordinator at cwalsh@monocoe.org. Notification 48 hours prior to the meeting will enable the Council to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

In accordance with the law, the public and Council are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

1) Call to Order: Pam Heays, Chair called the meeting to order at 1:05 PM

2) Establish Quorum:

MCCCC Members Present (8 of 9 members):

- Pam Heays, Consumer of Child Care (*Chair*)
- Danielle Dublino, IMACA Preschool Teacher (*Vice-Chair*)
- Molly DesBaillets, First 5
- Sofia Flores, Behavioral Health
- Kelly Conboy, IMACA CCC Director
- Jacinda Croissant, Health Department
- Annaliesa Calhoun, First 5
- Brooke Bien, MUSD (Left at 2:28PM)
- Brittany Nelson, IMACA Staff

MCCCC Members Absent (1 of 9 members):

- Annaliesa Calhoun, First 5

LPC Coordinator: Courtney Powell, Mono County Office of Education

Public:

Andrea Walker, Community Member
Scott Herring, Community Care Licensing

3) Resolution: Adoption of Board Resolution No.4: A Resolution of The Mono County Child Care Council Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of February 10, 2022 through , 2022. Sofia Flores made a motion to approve the Resolution. Molly DesBaillets second. All in favor (8). No abstentions. No discussion. Motion passes. (*Action*)



- 4) **Public Comment:** Members of the public are given the opportunity to address the Council on items of interest within the jurisdiction of the Council. No Public Comment.
- 5) **Consent Agenda:** The following items, which concern minutes, reports and items of a routine nature normally approved at council meetings, will be approved by one vote unless a board member desire to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following Items: Danielle Dublino made a motion to approve the Consent Agenda. Brittany Nelson second. All in favor (8). No abstentions. No discussion. Motion passes. **(Action)**
 - A. Members will approve the December 9th meeting minutes.
 - B. Members will approve the January 13th meeting minutes.
- 6) **Membership:**
 - A. Members had the opportunity to review Andrea Walker’s application. Andrea walker shared that she owns a business in town, has three children and is the President Board of Directors for the Chamber of Combers. The Chamber of Combers has identified two issues that are child care and housing. Their goal is to help, solve or bridge this gap with third membership. Her first interest in joining the council is to bridging that gap for the business community. Her second interest for joining the council is for supporting her community. Lastly, there is a part of her that would love to bring the experience of the Forest School from Inyo County to our community. The Coordinator went on to shared three proposed membership changes with the recommendation of Andrea Walker’s Application. The recommendation from the Coordinator is to move either Brooke Bien or Brittany Nelson into the Child Care Provider membership category because Brooke over sees Husky Club after school care and Brittany is the Director of the IMACA Preschools. Brooke has shared as Husky Club goes through some changes she would like to continue to stay on the council and have representation from the Mammoth Unified School District. The Coordinator will move forward with the third proposed option. **(Information)**
 - B. Members considered reappointing Annaliesa Calhoun to a two-year term. The Coordinator shared that she talked with Annaliesa prior to being added to the agenda and she would like to be considered for reappointment **(Information)**
 - C. Members had the opportunity to consider the information shared in agenda item 6A and B regarding the recommend membership changes to the BOS and SOS. Danielle Dublino made a motion to approve the membership changes and to recommend Andrea Walker’s application and recommend reappointment of Annaliesa Calhoun to be appointed and reappointed by the Board of Supervisors or the County Superintendent of Schools. Sofia Flores second. All in favor (8). No abstentions. Discussion: the



Coordinator made a note to the Council that Andrea walker would become a voting members if she is appointed by the Board of Supervisors or the County Superintendent of Schools. Motion passes. **(Action)**

- 7) **Needs Assessment update:** Members heard an update about the Needs Assessment Contract and considered taking action to form a Needs Assessment Subcommittee. The Coordinator shared that in the email sent on January 26th 2022 to all council members informing the Council that the Coordinator and Stacey Adler had to make a decision about the Needs Assessment contract. The decision was to select a late Needs Assessment proposal due to the following reasons: ICRI was unwilling to remove some of the scope of work, the ICRI contract exceeded the CLPC budget including the funds for provider appreciation, the Council did not particularly like the two other proposals. The Coordinator shared that the Mono County Office of Education is the held liable for the CLPC contract and can override the councils choice regarding finances. The Contractor shows great knowledge in helping our Council compile a meaningful Five-year Needs Assessment. Molly did share that she had communicated with both the Coordinator and Stacey Adler about the process of entering into a contract without the Councils Approval and reviewing the By-laws and the fiscal processes. The by-laws do not speak to the fiscal processes and Molly was curious about what ordinances that govern us besides the by-laws. The Coordinator shared that the Board of Sups and the County of Superintend of schools oversee the work in which the council does. In addition, the Mono County Office of Education and Stacey Adler are the signatures on the CLPC Contract. Molly thanked the coordinator for sharing that knowledge to ensure the council had knowledge that she ran it by all the necessary documents and conformed with the rules and regulations of those things. Molly also asked what the ordinances were that governed the council, similar to what governs First 5. The Coordinator and Council member agreed to discuss offline. The chair and the Coordinator felt that it is very important to form a subcommittee to keep this work moving along smoothly. The committee will help answer any questions that come up for the needs assessment and attend meetings with the contractor. There can be no more than a quorum for this subcommittee that is, 4 or 5 of the 10 members. Danielle Dublino made a motion to approve an ad hawk committee consisting of Pam Heays, Danielle Dublino and Sofia Flores to support the work of the 5 Year Needs Assessment. Brittany Nelson second. All in favor (8). No abstentions. No discussion. Motion passes. **(Action)**
- 8) **Zip Code Priority:** Members heard an update about the Zip Code Priorities and consider adopting this format and proposed data source. The Coordinator shared that pages 19-26 of the packet included the instructions and priority setting process for the report. The Zip Code Priorities is LPC mandated report that is only reflective of state and federally funded subsidized child care programs. The Zip Code Priorities are used by both California Department of Education (CDE) and California Department of Social Services (CDSS) in the event funding comes available in the 22-23 FY for the following programs; Infant/ toddler CCTR (General Child Care),



CSPP or After School CCTR or ASES. The Coordinator shared that the document is only reflective of subsidized child care and at this time it must be CCTR, ASES, CSPP or Head start. At this time the alternate payment program (AP) is not reflected in this report. The document is due on May 30th to CDE and CDSS. This year's Zip Code Priority template can be found on page 27. The coordinator shared that the second and third column titled “ # of Children and # of eligible SMI” was collected from the American Institutes for Research (AIR) Early Learning Needs Assessment Tool (ELNAT). Most LPC's use this data set for the zip codes and the Needs Assessment reports. This data source identifies how many children are in each zip code and how many of them are living in households earning under the 85% State Median Income (SMI). This data can be found on pages 28-30 of the packet. Unfortunately, the data collected from AIR ELNAT is from 2018 and the 2020 data will not be released until maybe mid-March. The middle column will use informal data for the # of subsidized slot with an email or phone call to the site that fall under the CCTR, CSPP or Aces programs in Mono County. The remaining two columns are mathematical questions based on the data sets in column 2,3 and 4. The 7th column is the priority or that zip code. Today I am seeking the council's approval to move forward with the AIR ELNAT data source and will update according to the new data release ahead of our time frame. Molly DesBaillets made a motion to approve the template with the suggested changes and move forward with the use of the AIR ELNAT 2018 data pending the March release date. Molly asked that if the information shared in orange at the bottom is from AIR data if so, add it in there. Molly noticed that AIR notes that 7.3% of the over number constitute Mono county residents. The suggested edits were to use the 7.3 % multiple by .073 of the kids for the Chalfant/Swal/ Paradise and add an explication and to add a Mono County rollup line. The county roll up will indicate the greater need county side verses the community. the Danielle Dublino second. All in favor (8). No abstentions. No discussion. Motion passes. **(Action)**

- 9) **Provider Appreciation:** Members heard an update about Provider Appreciation and considered taking action to form a Provider Appreciation Subcommittee. The Coordinator shared a survey seeking input on the type of appreciation event they would prefer and what day of the week. This survey was shared with all of the lead teachers/ directors and asked to be shared with their staff. The survey was shared with 18 sites including FCCCH and 12 responded. In addition, we have between 38-40 providers at this time. Of the 12 respondents ; 4 indicated they would like a paint night with dinner, 6 indicated educational material with dinner and 2 indicated just educational materials For the second question of if an in-person event is possible / preferred to select a day of the week that works the best for them; 8 preferred Friday night , 3 indicated a mid-week or evening and one person skipped the question. Given the information provided today the Coordinator was seeking to form an ad hoc/ subcommittee to help this event move along. Molly Desbaillets made a motion to approve an ad hawk committee consisting of Kelly Conboy, Molly DesBaillets, Brittany Nelson, Jacinda Croissant and Annaliesa



Calhoun pending the appointment of Andrea Walker to support the work of the Provider Appreciation Event. Brittany Nelson second. All in favor (8). No abstentions. No discussion. Motion passes. **(Action)**

10) Budget Update: Members heard an update on the budget and considered reallocating funds. The update was to consider reallocate \$2,000.00 that was designated for substitute teacher in our federal dollars. These funding were no longer needed because of the difficulty of finding a sub and the change in meeting time. The second update was to designate how the discretionary funds in the general dollars would be spent. The council discussed distributing the \$2,000.00 for the substitute teacher back into office supplies bring the line item up to \$600 and reallocating \$1,000.00 for translation and interpretation. The rest is to be distributed at the Coordinators desertion. The council discussed ad agreed to designate the \$2,286 of discretionary funds in the general dollars to be designated for Workforce Recruitment advertainment for a monthly ad. Molly DesBaillets asked if there was funding to cover the cost of the Kindergarten Round up advisement as it has proven to increase the number of Kindergarten Round up participation. The council agreed that First 5 can invoice the council for a portion of the Kindergarten Round Up advertisement. The current standard advertainment line item sits at \$1,440.00. Andrea Walker provided a comment in regards to high school recruitment and advertisement. Chamber is working on targeting High Schoolers for workforce recruitment. The Chamber is planning to host a job fair high schoolers and may the MCCCC could have a table at the job fair. This would help join that effort for recruitment. The Chamber plans to do a customer service assembly with high school students followed by a job fair at the high school. No dates at this time but possibly late April or early May. Molly DesBaillets made a motion to approve the budget with the suggested changes. Brittany Nelson second. All in favor (8). No abstentions. No discussion. Motion passes. **(Action)**

11) The Parcel/ Child Care: Members heard an update from IMACA about the Child Care Center on the Parcel. IMACA has concerns with the increase in rent, relocating to the Parcel because of the tenant improvement cost, the changes to the CSPP age range and the commitment of services offered by December 2022. The program would be increasing its building size to 2,700 square feet and increasing its current scope of services to include infant and toddler care. If they were only able to operate only the preschool their rent would increase by \$250. However, their rent to operate all three programs the rent would be approximately \$2,500.00 a month. In addition, the tenant improvements (TI's) are estimated at \$120,000 for construction and \$30,000 for other interior items (refrigerator, stove, furniture, etc.). The California State Preschool Program (CSPP) will potentially serving a different age of children by 2025 with the implementation of the Universal Pre-Kindergarten Program serving all 4 years old's. Lastly regardless of these changes and the funding for TI's they must commit to which programs they will operate by December of 2022. **(Information) pg. 32-33**



12) Facilities: Members have the opportunity share information pertaining to child care birth through age 12 and facilities. **(Information) Tabled for the next meeting**

13) Website Demonstration: Member will have the opportunity to view the current website;
<https://www.monocccc.org/>. **(Information) Tabled for the next meeting**

14) Meeting Schedule: March 10, 2022; April 14, 2022; May 12, 2022; June 9, 2022 from 1-2:30PM;
(Information)

15) Meeting Adjourned: 2:33PM