

# Mono County Child Care Council



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## Mono County Child Care Council Meeting Location: Zoom April 16, 2020 10:00AM-12:00AM **DRAFT Minutes**

*In accordance with the law, the public and Council are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. The meeting can be accessed through <https://zoom.us/j/165183281?pwd=L3REY0gyZk1GVXlrLlJUSW9PVHBBQT09> Password: MCCCC, or by phone at: 669-900-9128 Password: 292492, Meeting ID: 165 183 281 for the meeting password 292492 where members of the public shall have the right to observe/listen. If you are interested in submitting public comment on any item on the agenda, or not on the agenda over which the board has jurisdiction, please send the written comment to the following email address 24 hours prior to the meeting [cpowell@monocoe.org](mailto:cpowell@monocoe.org). Email sent and received in real time during the meeting will be read and addressed during the meeting, but it is highly encouraged that comments be sent in advance of the meeting to ensure they are received and read. This altered format is in observance of recent recommendations by state and local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

1. Call to Order: Molly DesBaillets Chair, called the meeting to order at 10:00 am

2. Establish Quorum:

MCCCC Members Present (6 of 8 members):

- i. Molly DesBaillets, First 5 (Chair)
- ii. Annaliesa Calhoun, First 5 (Secretary) (Late)
- iii. Brittany Nelson, IMACA Staff
- iv. Pam Heays, Consumer of Child Care
- v. Sofia Flores, Behavioral Health (Vice-Chair)
- vi. Brooke Bien, MUSD

MCCCC Members Absent (2 of 8 members):

- vii. Julie Winslow, Kids Corner
- viii. Jacinda Croissant, Health Department

LPC Coordinator: Courtney Powell, Mono County Office of Education

Public: Stacey Adler, Mono County Superintendent of Schools

3. **Public Comment:** Members of the public are given the opportunity to address the Council on items of interest within the jurisdiction of the Council. **No Public Comment.**

4. **Minutes:**

- a. Pam Heays made a motion to approve the December 19, 2019 meeting minutes. Molly Second. Obtentions Sofia Flores and Brooke Bien. All in favor 3. No discussion. Motion passed. (**Action**)
- b. Brooke Bien made a motion to approve of February 20, 2020 meeting minutes. Sofia Flores second. All in favor. No discussion. Motion passed. (**Action**)

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**5. Provider Appreciation Event:**

Courtney Powell MCCCC Coordinator shared an update about the Provider Appreciation Event. Courtney shared that the Provider Appreciation Planning Committee has plans to move forward with honoring our providers just not with the traditional dinner. Courtney was planning to order flowers and deliver them to providers but since then moved away from this idea to keep everyone safe and practice social distancing. The committee has agreed to purchase canvas zip top tote bags for providers. We will then fill these bags with teaching materials, a teacher self-care book, a clipboard and cleaning materials that IMACA will be purchasing. Brittany Nelson suggested that since we were going to purchase food that we should still try to give the providers some type of dinner. She also suggested that if we paid ahead of time the providers could go in and pick up the dinner to go. Sofia Flores offered to help call around to the Spanish speaking providers. Courtney said she would report back to the planning committee and will report back at the last MCCCC meeting. *(Information)*

**6. Budget Revision:**

- a.* Courtney Powell, MCCCC Coordinator shared a document with the MCCCC about how the Local Planning Council Funds can be used. The document has three pages and includes a list of no acceptable expenditures of LPC funds. Courtney suggested that the council keeps this in their binder for future reference. *(Information)*
- b.* Courtney Powell, MCCCC Coordinator shared her proposal for the reallocation of funds. She provided an outline of proposed ideas for how the MCCCC can reallocate and spend down the remaining (\$11,970.99) 2019-2020 FY Funds. Advertising = (3,000.00); Purchase canvas bags and pens with MCCCC Logo for (\$3,155.00), Canvas Bags \$11.78 EA proposing MCCCC purchase 250 x \$11.78 = (\$2,945.00), Pens \$0.42 EA proposing MCCCC purchase 500 X \$0.42= (\$210.00). Transfer \$200 from the Travel/ Training line item to offset the \$155 over the original 3,000.00 allocated for advertising. Professional Development= (\$2,565.99); Spend down the funds. Proposing MCCCC purchase Broken Places Film for 1 at (\$300.00). Proposing MCCCC utilizes the remaining funds to purchase supportive materials for the providers working to improve quality care for their sites through collaboration with the F5 IMAPCT program (\$2,265.99). Travel/Training = (\$3,006.52); Reallocate \$2,700.00 of the total line item leaving a balance of \$306.52. Reallocate \$(2,500.00) of the \$3,006.52 remaining to the Discretionary line Item. Increasing the Discretionary

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line item to (Reallocate (\$200) of the 3,006.52 to the Advertising line item to offset the \$155 over the original 3,000.00 allocated for advertising. Discretionary = (\$2865.00): The following proposal is based on the reallocation of \$2,500.00 from the Travel and Training Line item. Which would increase the budget line item to \$5,365; Utilize funds to purchase “Go Bags” to be distributed to the Childcare Providers for evacuation purposes for (4,945.55). OSHA First Aid Kits \$36 EA to go inside the Providers bag, proposing MCCCC purchase 50 x \$36= (\$1,800.00), Director Bags \$11.01 EA, proposing MCCCC purchase 50 x \$11.01= (\$550.50) and Children’s Drawstring Bags \$5.19 EA, proposing MCCCC purchase 500 x \$5.19= (\$2,595.00). In Summary Courtney proposed ideas comes to (\$10,665.99). Thus, bringing the MCCCC budget balance down to \$1,305.00. This remaining balance can help offset any overage such as (tax & shipping and handling. Lastly this remaining balance can go to; Reallocate the remaining funds to Office Supplies so that the coordinator can purchase card stock and ink to print Emergency post cards to include in the “Go Bags”. *(Information)*

- c. Sofia Flores made a motion to approve the reallocation funds proposal brought by Courtney Powell, MCCCC Coordinator. Pam Heays second and added that Courtney has the authority to made additional changes as needed. All in favor. No discussion. Motion passed. *(Action)*

7. **LPC Self Evaluation:** Courtney Powell, MCCCC Coordinator shared the final document of the LPC Self Evaluation Report that was submitted to the CDE. The council thanked Courtney for bringing this back for them to see. *(Information)*

### 8. Quality Counts California (QCC):

- a. **Childcare Quality Strategic Plan:** Molly DesBaillets, First 5 Mono Executive Director shared the Childcare Quality Strategic Plan with the MCCCC Members. This is the plan that is currently in place. Molly shared a big over view of the Quality County California that has federal, state and local funding streams. The federal level is called the Quality Rating Improvement System (QRIS). They send dollars to the state and the state has rebrand as Quality Counts California (QCC) then sends those to the local level. In Mono we have a joint local consortium with Alpine County. Together our system is called the Childcare Quality System (CQS). When this plan was developed it local consortium was separate from the child care council. It originally had heavily involvement from Cerro Coso Community college and the school districts that helped put the plan together. After

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the first year of completing the plan the participation of members started to diminish and those that were left decided to approach the child care council. Last year they decided to adopt a 4-year plan 2019-2023. Majority of the work for this is provider and family centered. They work with providers to support them moving up in their Quality Ratings. They have a Quality Improvement Plan that was developed by the state. There are seven elements and they help them understand them along with a variety of supports to help improve their quality. Molly explained that the family focus comes primarily from Resource and Referral. Molly shared that there is an evaluation document that she will seek to bring forth to the council before the end of the year. *(Information)*

- b. QCC Local Consortia and Partnership Grant:** Molly DesBaillets, First 5 Mono Executive Director shared about the Quality Counts California Equitable learning Opportunities Grant. This grant is a collaboration of CDE and First 5 for the QCC Local Consortia to submit one application for four of the funding streams. The application is in the MCCCC packet for the council to look at. This is for the council to see the cohesion between the various agencies. Molly will be sending this out to obtain the signatures required. *(Information)*
- c. QCC Early Learning and Care Workforce Development Pathways Grant:** Courtney Powell, MCCCC Coordinator shared about the Workforce Development Pathways Grant application with MCCCC Members. Courtney is planning to apply for this grant because it will include the previous grant AB212 that was administered to the LPCs. The objective of this grant and AB 212 is around staff retention though professional development. Courtney will report back with any updates that come up. This grant will be more inclusive to include all childcare providers. *(Information)*
- d. Equitable Learning Opportunities Grant:** Molly DesBaillets, First 5 Mono Executive Director shared about the Quality Counts California Equitable learning Opportunities Grant. This grant is to really support literacy through diverse children's books. Annaliesa Calhoun will be helping Molly to select the books. Molly asked that if we have any diverse children's book to please share. County suggested the Last Stop On Market Street. Sofia Flores suggested looking at the books in the library as a resource. *(Information)*

### 9. Zip Code Priorities:

- a.** Courtney Powell, MCCCC Coordinator shared an update that about the Zip Code Priority timeline that the deadline has been pushed back. However, Courtney had completed the document. Courtney

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talked about how our priorities are defined based on having less than 60,000 residents. The council discussed bringing the priorities forth to Mono County Board of Supervisors. (*Information*)

- b.** Annaliesa Calhoun made a motion to approve the 2019-2020 Zip Code Priorities. Pam Heays Second. All in favor. No discussion. Motion passed. (*Action*)

**10. Agency Round Table:** MCCCC members are given an opportunity to update the Council on what their agencies/ centers have done since the last Council meeting in regards to child care and child health and safety All in favor. No discussion. Motion passed. (*Information*)

***Brittany Nelson (IMACA):*** Shared that on April 1<sup>st</sup>, IMACA got a call from Head Start letting them know that they are going to pull their funding from Inyo and Mono County. Based on their enrollment wait list numbers, Mono County does not fall into the poverty level guideline that Head Start Requires. For the 2020-21 year there will be no IMACA Head Start in Inyo or Mono County. Their plan is to continue with their State Preschool slots, however, the building they are using is a Head Start Building so that means Mammoth could be losing 20 slots if they lose the building too. Brittany asked if anyone knows of a location, they have the staff but will need a location to operate.

***Brooke Bien (MUSD):*** Brooke Shared that Husky Club is closed at the moment and if/ when they reopen the summer program is schedule to take place at the Middle school due to the construction at the Elementary school. Update on the schools remodeling is that the binds that came in came in really high. They are moving forward with construction. They will be putting in new siding, new roof, new fire sprinkler system and remodeling of the existing area. They are focusing on the major things to be on and adding other things to the extra list. Their priority is to get the high school done and then loop around to the extra list. They had a long board meeting regarding some budget cuts. If you have any questions, Brooke asked that you send them her way.

***Sofia Flores (Behavioral Health):*** With her department they are trying to connect with the community during the pandemic. They are doing Facebook live and she will be starting a zoom meeting where people can go to talk and vent. They have been doing activity bags along with the town's food bank. They are still operating as normal just switched to phone or video with clients. Club house live will start and she will do a private zoom.

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***Pam Heays (Town of Mammoth Lakes):*** For the town all of their roles have been directed to the efforts for COVID-19. She is now working on joint information center working on the press releases, community conversation and maintain the website. They have yet to discuss the impact on the budget.

***Molly (First 5):*** No child care providers are currently open at this time. First 5 and IMACA have been working in coordination to support the hospital around child care. They are looking to get cleaning supplies for providers for when they reopen. The library is doing online Storytime. First 5 is doing virtual playgroups and home visiting and try to get grocery cards out to families in need.

***Annaliesa Calhoun (First 5, IMPACT):*** Primarily she is trying to get sites rated and understand the process when the sites are closed. They're trying to get the yearend stipends as quickly as possible due to the pandemic to help with the hardship.

**11. Meeting Schedule:** Fiscal year 2019-2020 Remaining Meetings (***Information***)Third Thursday of every other month

(10:00AM-12:00PM): June 18, 2020 Location TDB

**12. Meeting Adjourned:** 12:06 PM

*Respectfully Submitted,*

*Courtney Powell,*

*MCCCC Coordinator, Mono County Office of Education Staff*