



Meeting Minutes
October 14, 2021
11:30-1:00PM

The meeting can be accessed through

Zoom Link: <https://us06web.zoom.us/j/82084276014?pwd=dy9vcjFwL25QanpReTRFS0xVOVB5QT09>
Meeting ID: 820 8427 6014 **Passcode:** MCCCC **Phone:** +16699009128

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. The meeting can be accessed through Zoom link: <https://us06web.zoom.us/j/82084276014?pwd=dy9vcjFwL25QanpReTRFS0xVOVB5QT09> Meeting ID: 820 8427 6014 MCCCC Phone: +16699009128 where members of the public shall have the right to observe/listen. If you are interested in submitting public comment on any item on the agenda, or not on the agenda over which the board has jurisdiction, please send the written comment to the following email address 24 hours prior to the meeting cpowell@monocoe.org. Email sent and received in real time during the meeting will be read and addressed during the meeting, but it is highly encouraged those comments be sent in advance of the meeting to ensure they are received and read. This altered format is in observance of recent recommendations by state and local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Courtney Powell, MCCCC Coordinator by email: cpowell@monocoe.org Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130)
If you need translation or interpretation services, please contact Courtney Powell, MCCCC Coordinator by email: cpowell@monocoe.org Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to this meeting

1) Call to Order: Pam Heays, Chair called the meeting to order at 11:34 AM

2) Establish Quorum:

MCCCC Members Present (5 of 9 members):

- Pam Heays, Consumer of Child Care (*Chair*)
- Danielle Dublino, IMACA Preschool Teacher (*Vice-Chair*)
- Sofia Flores, Behavioral Health
- Kelly Conboy, IMACA CCC Director
- Jacinda Croissant, Health Department

MCCCC Members Absent (4 of 9 members):

- Molly DesBaillets, First 5
- Annaliesa Calhoun, First 5
- Brittany Nelson, IMACA Staff
- Brooke Bien, MUSD

LPC Coordinator: Courtney Powell, Mono County Office of Education

Public: Patricia Robertson, First 5 Commissioner

3) Public Comment: Members of the public are given the opportunity to address the Council on items of interest within the jurisdiction of the Council.

Hi I am Patricia Robertson Executive Direct of Mammoth Lakes Housing and a First 5 Commissioner, I am here to provide public comment about the availability of Community Development Block Grant (CDBG) funds for a Child Care Facility in our communities and note that First 5 and Mono County have successfully applied for CDBG for this purpose and to increase availability of preschool slots in the unincorporated county and to note that First had volunteered their time to complete a CDBG application in partnership with the Town of Mammoth Lakes to prepare a shovel ready project for a child care facility.



The Town decided to not move forward with the application, which is unfortunate given the time that First 5 staff spent on the application in addition to dire need we have for additional child care slot within both the Town of Mammoth Lakes and Mono County. And I wanted this group to know that I have historically made public comment and emphasize the importance of partnerships in supporting applications for these grant funds so we can achieve a new child care facility in our community. It seems that partnerships are one of the biggest hurdles that we have to overcome and think it is part of the work we have to do to strengthen our relationships and expand our compacity by working together instead of working independently. And so, I wanted to ask this group how we can all work together to grow child care spots within the Town of Mammoth Lakes. I know a lot of Commissions and Entities in the community represents their own organization and wants to get the funding for their group or their project. I think what is more important is that we work together and support each other to achieve real change.

Danielle Dublino's response: I would like to address Patricia's comment that yes partnerships are a big hurdle. And I would like to say that the first this Council had heard of First 5 CDBG with the Town of Mammoth Lakes was after it had happen already. So we were never aware. We have asked numerous times for have partnerships with those grants to address wide issues within the County. I have a long history of knowing about that CDBG, I was the first teacher at the Bridgeport Preschool that was made with the Community Development Block Grant. I've asked Molly on a couple of occasions that address all of the child care slots in the county, not just one site or another. You know that I think moving forward prior to making these applications, maybe the ideas for how to best spend the funds be brought forward to the Mono County Child Care Council that way everyone can have a say. Instead of someone deciding this is how we are going to spend the money and then going forward with the process. I don't feel like that has been done previously.

- 4) **Resolution:** *MCCCC Coordinator recommended that the Mono County Child Care Council adopt Board Resolution No.1. The Resolution shall take effect on October 14, 2021, and be effective until November 13, 2021, or such time the Board adopts a subsequent resolution in accordance with Government Code section 54959(e)(3) to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953(b)(3).* Danielle Dublino made a motion to approve the consent agenda. Kelly Conboy second. All in favor (5). No abstentions. No discussion. Motion passes. (Action) pg. 3-5
- 5) **Consent Agenda Items:** The following items, which concern minutes, reports and items of a routine nature normally approved at council meetings, will be approved by one vote unless a board member desire to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and



approval of the following Items: Danielle Dublino made a motion to approve the consent agenda. Jacinda Croissant second. All in favor (5). No abstentions. No discussion. Motion passes. *(Action) pg. 6- 18*

- A. Members will approve August 19, 2021 meeting minutes. *(Action) pg. 6-11*
- B. Members will approve September 9, 2021 meeting minutes. *(Action) pg. 12-15*
- C. Members will approve council member Julie Winslow’s verbal resignation from the Child Care Provider membership category. *(Action)*
- D. Members will approve the 2020-2021 LPC Annual Self Evaluation. *(Action) pg.16-18*

6) By-Laws: Members reviewed the proposed edits and considered adopting the amended 2021 MCCCC By-laws. The Coordinator shared that most of the edits were to date the codes from Education Code to Welfare and Institution Code. The council had the opportunity to view a version with edits and clean version of the By-laws. Danielle Dublino made a motion to approve the amended By-laws. Kelly Conboy second. All in favor (5). No abstentions. No discussion. Motion passes. *(Action) pg. 19-34*

7) Needs Assessments:

- A. Members heard an update from the Coordinator about the upcoming Five-Year Needs Assessment. The Coordinator shared that there is no known time line (calendar or fiscal). She reached out to my regional group, two counties did not contract and one contracted out for the scope of work for the needs assessment. In addition, the coordinator shared that it makes the most sense to start the needs assessment in January of 2022 in preparation of the Children’s summit. In order to move forward with the Five-Year Needs Assessment, the coordinator needs to obtain at least 3 estimates. Once the Coordinator receives all three, she will bring them back to the Council for final vote. *(Information) pg. 35 -44*
- B. Members had the opportunity to take action to authorize the Coordinator to prepare work for the Five-Year Needs Assessment. Pam Heays made a motion to authorize the Coordinator to prepare work for the Five-Year Needs Assessment. Jacinda second. All in favor (5). No abstentions. No discussion. Motion passes. *(Action)*
- C. **Budget:** Members heard an update about the budget and considered approving the revised budget. The Coordinators Salary and Benefits had to be updated in the budget. Pam Heays made a motion to approve the budget with an edit to resource code 6045, moving the \$2,000.00 dollars currently being allocated for advertainment of Provider Appreciation Materials line item bringing the total to \$3,100.00. Danielle Dublino second. All in favor (5). No abstentions. No discussion. Motion passes *(Action) pg. 45*



- 8) **Textbooks:** Members heard an update about the MCCCC Lending library. Since the Coordinator started in the April of 2019 no provider has taken advantage of the lending library despite sharing a information with providers. In addition, the local community college no longer uses physical textbooks for their core eight courses. The council discussed the idea of working with the library to house the textbooks. Danielle Dublino made a motion to authorize the coordinator see if the Mammoth Lakes Library can house the lending library. Jacinda Croissant second. All in favor (5). No abstentions. No discussion. Motion passes (*Action*) *pg.46*
- 9) **IMACA Preschools:** These items were tabled for the next meeting because the presenter was unable to attend due to an emergency.
- A. Members will hear an update about the preschool space on The Parcel including an estimate for construction cost and interior design. (*Information*) *pg. 47-48*
 - B. Members will hear an update from IMACA Preschools Director and brain storm ideas for funding of construction cost and interior design. (*Information*)
 - C. Members will hear an update about the Mammoth and Lee Vining IMACA preschools. (*Information*)
- 10) **Child Care Slot Document:** Members reviewed the draft document used to track the number of children enrolled and number of child care slots per site. The Coordinator shared that the document will include the following forms of childcare; Center-based programs, Family Child Care Homes, Family Friends and Neighbors and After School Care. (*Information*) *pg. 49*
- 11) **Facilities & Child Care:** Members had the opportunity to share information pertaining to child care birth through age 12 and facilities. The Coordinator shared Facilities: at the CCCCA Conference I learned that a RFA will be released soon for the Child Care Infrastructure grant 250,000,000. 150,000,000 for New Construction must be completed by 2023 and 100,000,000 for Repairs and Renovations. Eligibility: Non-Profit organization, FCCH, possibly head start, CSPP(private contractors). No district or COE they have their own funds coming down the pipe. Low Income Investment Fund (LIIF) presented about child care facilities, ways to fund this work and funds coming from the state that can support new construction and updates. Going to schedule a presentation about the importance of the council, county and or town doing a facilities needs assessment. <https://www.liifund.org/> Date TBD. In addition, from this presentation I learned that San Mateo LPC has done a Facilities Study that served as the stimulus for a lot of work done around child care. It helped them start Build Up San Mateo County, get more facilities champions on board and get funding for 2 staff people to focus solely on facilities. Here is the link to view their work: <https://www.smcoe.org/about/child-care-partnership-council/facilities-resources.html>. I also learned that they were able to partner with County Health and Human Services to obtain a grant to fund the study done with Brion Economics. <http://www.brionecon.com/> (*Information*)



12) Meeting Schedule: December 9, 2021; January 13, 2022; February 10, 2022; March 10, 2022; April 14, 2022; May 12, 2022; June 9, 2022 (*Information*) pg. 50

13) Agency Round Table: Members are given an opportunity to update the Council on what their agencies/ centers have done since the last Council meeting in regards to child care and child health and safety. (*Information*)

Pam Heays, Consumer of Child Care (Chair): Comment to the Council that if you know ahead of time that you are not going to make it to a meeting, please let Courtney know. We have already had to cancel one meeting due to the lack of quorum and Courtney puts a lot of time into the agenda and getting the packet prepared. So when we have to cancel a meeting it's just a lot of resources that get wasted and our last few meeting we have struggled to make sure we have had a quorum. So she can be made aware and plan accordingly.

Danielle Dublino, IMACA Preschool Teacher (Vice-Chair): They interviewed and offered a job to someone for the aide position at the Lee Vining Preschool and she accepted the job over a month ago. Her Live Scan was pending for the last month. This is a huge issue for maintaining employment and staffing. There are these hiccups that are making harder to staff facilities. There are two other aides IMACA is trying to get hired but are having to wait on the Live Scan. Her classroom went to the Firs Station and the kids loved it.

Sofia Flores, Behavioral Health: They are still holding Club House Live in person. They will be doing more advertisement . They have two staff members present at all times. Services are still going on. If you are not already on the email list for the Wellness Center just let Sofia know and she will share with the new Coordinator.

Kelly Conboy, IMACA CCC Director: No updates at this time.

Jacinda Croissant, Health Department: We have been doing flu shot clinics for the past month. There is one last one in Bridgeport on October 21st 11-3PM. If you want to hold a flu clinic at your facility let her know. They have the shot and flu mist and a there are COVID shots available as well. For SIDS resource she has sleep sacks and pacifiers available to provide families. She also has free pack in plays for parents or provides to provide a separate safe sleep options and she has mental health resources.

14) Meeting Adjourned 12:59PM