

Mono County Child Care Council



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Meeting Location: Ellie Randol Reading Room at the Mammoth Lakes Library,
400 Sierra Park Rd., Mammoth Lakes, CA
December 19, 2019 10:00AM-12:00AM

Minutes

*In accordance with the law, the public and Council are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

1. Call to Order: Molly DesBaillets Chair, called the meeting to order at 10:15 am

2. Establish Quorum:

MCCCC Members Present (5 of 8 members):

- i. Julie Winslow, Kids Corner
- ii. Jacinda Croissant, Health Department
- iii. Brooke Bien, MUSD
- iv. Molly DesBaillets, First 5 (Chair)
- v. Sofia Flores, Behavioral Health (Vice-Chair)

MCCCC Members Absent (2 of 8 members):

- vi. Annaliesa Calhoun, First 5 (Secretary)
- vii. Brittany Nelson, IMACA Staff
- viii. Pam Heays, Consumer of Child Care

LPC Coordinator:

Courtney Powell, Mono County Office of Education

Public:

Kelly Conboy IMACA Guest

3. **Public Comment:** Members of the public are given the opportunity to address the Council on items of interest within the jurisdiction of the Council. NO Public Comment.

4. **Parent Outreach:** Carissa Devine was unable to attend the meeting and left notes for the coordinator to share. Courtney Powell, MCCCC Coordinator spoke on the notes that Carissa Devine, Youth Library Program Manager left behind. Carissa shared her four main points. The first is that the library is working to increase our presence in the early childhood world, especially in family programs and parent outreach. The second is that the library applied for - and won! -- a grant to renovate our Children's Room, which will allow for more daily, interactive usage and more organized children's and family programs. The third point is that the library would like to become a more regular venue for parent outreach, and once the Children's Room is renovated, can help organize on-site childcare to help support working parents. Lastly, in order to work together in reaching parents, Carissa will be sharing a google document with you. The idea is to note down workshops that you could deliver, potential dates, etc. so that we might have more regular series in the future. The Spring is pretty well set with Wild Iris' Positive Parenting class, which will take place over 8 weeks. This conversation is being started for future series (e.g. Summer 2020, Fall 2020). (*Informational*)



5. **Membership updates:** Brooke Bien motioned to Approve Council member Julie Winslow and Sofia Flores for 2-year term 12/19/2019-12/18/2021 to be reappointed. Julie Winslow Second. All in favor. No discussion. Motion passed. (*Action*)
6. **Minutes:** The August 15, 2019 Meeting Minutes were tabled due to lack of quorum. Motion did not pass. (*Action*)
7. **Lending Library:** MCCCC Coordinator, Courtney Powell shared that she made the change to the flyer as requested by the council to remove being enrolled at a specific college. After reviewing the flyer, the council suggested that we include must be a mono county resident and or employed in mono county. We have a lot of provider and or staff taking classes that do not live directly in Mono county but provide services to mono county. Brooke Bien motioned to approve the 2019-2020 lending library flyer upon the changes made to county being a resident and or employed. Julie Winslow Second. All in favor. No discussion. Motion passed (*Action*)

Julie brought up supporting our students with formatting papers.

8. LPC Contract & Self Evaluation:

- i) MCCCC Coordinator Courtney Powell shared CLPC Contract for Fiscal Year 2019-2020. Courtney explained what the 53, 000.00 and 18,000.00 are being utilized for. 53,000.00 are the Planning Council funds. The 18,000.00 are funds provided by CDE for the LPC coordinator to conduct a needs assessment through holding convening conversations with LEAS, Parents and culturally and linguistically diverse families. The council wanted to know what the 4,000.00 is and how it can be used. (*Information*)
 - ii) MCCCC Coordinator, Courtney Powell shared the Self-Evaluation Report. The council questioned what year this evaluation is reporting on 2018-19 or 2019-20. The Council shared that the previous Coordinator would conduct the evaluation prior to the meeting with some recommended and or completed document to the council and walk though how she arrived at each answer. Courtney suggested that if we are reporting on the 2018-2019 Fiscal year, is to put together a survey monkey for each member to patriciate and answer to the best of their ability since County started as the new coordinator near the end of the fiscal year. The council accepted this idea and chose to table the item until after the survey has been conducted and we have confirmed what fiscal year we are reporting on. Tabled. Motion did not carry. (*Action*)
9. **Budget Update:** MCCCC Coordinator, Courtney Powell shared the new budget developed following receiving the CLPC contract. The packet included three budgets; the original budget from IMACA, the preliminary budget that was adopted pending the CLPC contract and the newly proposed budget. Courtney brought back and shared that the indirect of 20% is the percentage that MCOE can take. Courtney also shared that the indirect covers some of the line items that IMACA had a operating expenses such as; rent/utilizes, telephone, facilities and technically assistance. Molly had a question about the insurance audit an if that fell under the indirect. Courtney will check into this a report back to the council. Courtney explained that she moved the interpretation line item from planning council funds to operating expenses because it is an item, she needs to accomplish her job. For example, getting the reequipment flyer and lending library flyer translated. Sofia Flores motioned to adopt the 2019-2020 Fiscal Year Budget to make an action item to review the line items in operating expenses and planning council funds. Julie Winslow seconded. All in favor. No discussion. Motion passed (*Action*)

10. Provider Appreciation Event:



- a. MCCCC Coordinator, Courtney Powell shared In the packet you will find information about the provider dinner. I have been trying to figure out how this year's event will take place. I have been thinking about trying a different location such as the community center and if the council would like to increase the number of people. I have also been thinking about forming a Provider Dinner Subcommittee for 2020. Last year I had a lot of help from the IMACA, which I'm sure I can continue that working relationship. PER the CDE, CLPC funds cannot be spent on food. Some things that she would need help with are; obtaining sponsorships/donations from major places in town to help pay for dinner, Organizing and review the guest list, Organizing the event (games & gifts should we want them) and Setting up the event. Sofia Flores suggested having high school students that need community service time to help with set up and tear down. Julie Winslow shared the idea of having a wall or display of photos from the providers with their children. The proposed the idea of serving heavy appetizers so that the providers had more of an opportunity to mingle and talk. (*Information*)
- b. The MCCCC Members reviewed the locations and quotes brought forth by the coordinator for the Provider Appreciation Event. The Council has chosen not to move forward with the following options; Blue catering due to price, the Eatery and Mammoth Rock n Bowl. They felt that the eatery does not allow the providers to get as dressed up and the last time we used Mammoth rock n bowl it was too loud. The council suggested reaching out to the Warming Hut and the sierra Nevada lodge. Molly offered to call the Sierra Nevada Lodge and Brooke offered to call the warming Hut to get quotes. The council discussed obtaining two additional quotes from the Sierra Nevada Lodge and the Warming Hut for approximately 50-80 people and bring it back at the February Meeting. Motion did not pass (*Action*).

11. PDG: The MCCCC Coordinator shared an update about the Preschool Development Grant Birth to five. In December 2018, the California Department of Education (CDE), as the state lead agency, was awarded a competitive federal Preschool Development Grant Birth Through Five (PDG) for \$10,620,000 from the Office of Child Care, Administration for Children and Families, U.S. Department of Health and Human Services. A total of 46 states/territories received PDG B-5 awards that will last through December 2019. The PDG award represents a unique opportunity for California to: Complete a comprehensive needs assessment and analysis of the state's current early learning and care (ELC) system, including unmet need for services; Build on previous and current planning efforts to develop an actionable PDG Strategic Plan for improving the ELC system; and Launch or enhance projects that will help lay a foundation for systems improvements, including maximizing parental choice and knowledge, sharing best practices among early learning providers, and improving the quality of ELC programs. This grant is distributed to the Local Planning Council Coordinators in each county across California. The Child Care Coordinators are required to gather specific information at the county level to inform the PDG. Each County was given a specific number of convenings to conduct based on size. Mono County is considered a small county, therefore, the Mono County Local Planning Council (LPC) Coordinator will conduct 3 convenings to gathering information from LEA's about preschool to kindergarten transitions, Culturally and linguistically diverse families to better understand their child care needs, and Parents to explore barriers around accessing high quality early learning and care in our county is one of the responsibilities that LPC Coordinators are tasked with as related to the Preschool Development Grant. Following these convenings the Coordinator will compile the feedback into a single report using the required template. (*Information*)

12. MCCCC Website: The MCCCC Coordinator Courtney Powell shared that herself and Kelly Conboy the Director of the Mammoth IMACA location have come to a verbal agreement that we will both have access



to the MCCCC Website for the time being to update the website and we will reevaluate at the end of the fiscal year and discuss moving it to MCOE. (*Information*)

13. Zip Code Priorities: The MCCCC Coordinator Courtney Powell shared that she is working on a format with numbers for the Zip Code Priority. She shared that she is struggling with interpreting someone else data and format. Molly DesBaillets offered to help the Coordinator with pulling in data as she has most of the information because of her roll with First 5. After Courtney and Molly are done discussing the document, they will bring it back to the council and share it more in-depth. (*Informational*)

14. Brooke Bien motioned to reelect the same officers and elect Molly de as the Chair, Sofia Flores Vice-Chair and Annaliesa Calhoun as the Secretary for FY 2019-2020. Molly seconded. All in favor. No discussion. Motion passed. (*Action*)

15. Agency Round Table: MCCCC members are given an opportunity to update the Council on what their agencies/ centers have done since the last Council meeting in regards to child care and child health and safety.

Julie Kids Corner: Shared that Santa came to the Preschool yesterday December 18th and everyone enjoyed themselves. She shared that they are trying to get creative with the flex scheduling and try to accommodate everyone. Julie shared that she will be taking her staff out tonight for a holiday dinner at morrisons to honor them. She also shared that she has two teachers that are pregnant.

Jacinda Public Health: Jacinda shared that she just updated some SIDS information on the Mono County Public Health Website. She tried to share it with the community college for the child development students. Jacinda asked that we please share it and ask that they take the survey afterword because it helps the county know who is taking it. She just went to a conference about SIDS and shared some documents about safe sleep. She also shared that the two pack-in-plays that she purchased went really fast.

Sofia Behavioral Health: She shared that they are revamping the wellness calendar. There are less activities due to staffing. They hired a Spanish speaking yoga instructor however; she ran into some medical issues. They just got keys to their new wellness center. They currently moving in the furniture and the space is significantly larger than before. It provides an opportunity for more activities. She will share flyers as things come up.

Brooke MUSD: Left early due to her child being in the office because of an injury.

Molly First 5: Molly shared that peapods will be on break while one of the peapod leaders has a baby. There will be no Mammoth peapod group from mid-January to mid-February. The other groups will be on going. For Home-visiting they are still switching over to the evidence-based model and Molly predicts it will be at least a year log process.

16. Meeting Dates: Fiscal year 2019-2020 Remaining Meetings (*Informational*)

Third Thursday of every other month

(10:00AM-12:00PM): February 20, 2020; April 16, 2020; June 18, 2020)

17. Meeting Adjourned: 12:05PM

Respectfully Submitted,

Courtney Powell,

MCCCC Coordinator, Mono County Office of Education Staff